



**Minutes of the Ordinary Meeting of Glynneath Town Council
In the Council Chambers, Bethania Community Centre
8pm on Tuesday, 14th May 2019.**

Councillors present

The Mayor, Councillor Simon Knoyle
The Deputy Mayor, Councillor Helen Williams
Councillor Carolyn Edwards
Councillor John Evans
Councillor Janet Gregory
Councillor Richard Knoyle
Councillor Shane McMenemy
Councillor Dr Del Morgan
Councillor Haulwen Morgan
Councillor Marion Morgan
Councillor Tony Pritchard
Councillor Gerry Reynolds
Councillor Jennifer Roberts

Council employees present

Clerk to the Council Stuart Hemsley-Rice

1. Presiding.
The Mayor Councillor Simon Knoyle
2. Mayor's announcements.
The Mayor thanked those present and felt humbled by the nomination to be Mayor for the year ahead. The Mayor further reported that his inauguration was due to take place next month.
3. Apologies for absence.
Councillor Lowri Francis and Councillor Haulwen Morgan.
4. Declarations of interest.
Councillor Del Morgan - County Borough Member and potential work with One Voice Wales.
Councillor Simon Knoyle - County Borough Member, Secretary to Glynneath RFC and Friends of Glynneath Library.
Councillor Carolyn Edwards - County Borough Member.
Councillor John Evans – Trustee of Glynneath Silver Band
Councillor Jennifer Roberts – Trustee of Glynneath Silver Band
5. Clerk's report on public questions.
 - a. Question submitted to Council by Heather Byrd:
When is the promised public debate on the two community buildings going to take place? Date? This was promised for January, following meetings in July 2017 and April 2018 on the same subject. All relevant information – minutes of the above meetings, detailed accounts, forecasts and specific plans for the future should be made available to

the public at least 7 days prior to the meeting to enable them to decide on their questions and comments. May I make a special plea that answers are given loud and clear or have a microphone so that those attending can hear. Clerk's response to the question: Council considered a provisional report on the Town Hall and Community Centre in March. I will raise the matter of the public meeting with the newly elected Mayor. Council is currently looking at options to amplify the sound and provision of microphones for meetings.

6. Amendments to minutes of Ordinary Meeting held on Tuesday 9th April 2019.
There was one amendment to the minutes, 9) Councillor Richard Knoyle confirmed that his point related to there being insufficient information available to decide on borrowing.
7. Confirm minutes of Ordinary Meeting held on Tuesday 9th April 2019 as a true record.
Councillors resolved to approve the minutes of Tuesday 9th April 2019 with that one amendment as a true record of that meeting.
8. Matters arising from minutes held on Tuesday 9th April 2019.
Minute 2 (b) Council resolved that a review of the works undertaken in the Welfare Park on 4th May would be presented at the next meeting.
Minute 5 (a) Council noted that a public consultation was due to be held in July/August in relation to the Selar site and the reopening of Parish Road. The County Councillors will update Council on any developments..
Minute 8 12 (a). The Clerk noted that the old Christmas Lights were not stored in the Chapel as expected and that he would contact Centregreat to ascertain where the lights are being kept.
Minute 9 (b) Council resolved that a letter of authority be signed so that Utility Aid an act on behalf of the Council in seeking to reduce the current utility costs. It was further noted that the Clerk would undertake a review of the current Non-Domestic Rates with the Valuations Office.
Minute 9 (d) Council noted and resolved that the decision with regards to appointment of Insurer be delegated to the Mayor and Clerk.
9. Other reports
 - a) Appointment of Internal Auditor
Council resolved that John Bennett be appointed to the role of Internal Auditor, with the One Voice Wales model letter of engagement and audit scope being issued. The appointment would cover the accounts for 2017/18 and 2018/19 a be for one year. Councillor Richard Knoyle noted his wish to having been involved in meeting Mr Bennett given his internal audit experience.
 - b) Community Survey and Plan
Council resolved that a review of the recommendations and actions that have taken place from the Community Survey be presented to Council at the next meeting. Council further resolved that the Mayor and Clerk would lead on the development of a Community Plan.
 - c) Footpath Lancaster Close to Glynneath Library
Council resolved that the Clerk and Councillor Shane McMenamin would contact the interested parties involved for an update on their views and/or concerns with regards to the footpath being used.
 - d) Council Branding
Council resolved to adopt the new branding/emblem and thanked Councillor Shane McMenamin for his work on this.
10. Clerk's report on planning applications.
 - a. **Application Number: P2019/0112**
Applicant Name/Address:
MR Neil Price, Energy Build Ltd, Aberpergwm Colliery, Glynneath Engine Cottage Site, Neath SA11 5AJ
Site Location:
Aberpergwm Colliery
Discharge of Conditions:
Discharge of conditions on planning permission P2014/0729, condition 77 (Scheme for the continuation of the Site Technical Working Party Meetings) and Condition 76 (Scheme for the continuation of the Site Liaison Committee)..
Easting: 286628 Northing: 205957
Council resolved to formally object to the removal of the conditions as Council believed that the two committees were needed going forward. Council resolved that the Clerk write to Planning to outline the Council's objections.

b. Application Number: P2019/0365

Applicant Name/Address:

Miss Ioma Dukes, 3 Mill Terrace, Glynneath, Neath SA11 5ES

Site Location:

1 Pentre Street, Glynneath, Neath SA11 5EU

Proposed Development:

Change of use from A1 (Retail) to A3 (Tea-Rooms)

Easting: 287352 Northing: 206119

Town and Country Planning Act 1990

Council resolved not to object to the application but to make observation about the provision of parking at the site

c. Application Number: P2019/0399

Applicant Name/Address:

Steve John, 11 Min Yr Awel, Glynneath, Neath SA11 5ND

Site Location:

143a High Street, Glynneath

Discharge of Conditions:

Details to be agreed in association with conditions 3 (Demolition and Construction Method Statement) and Condition 4 (Drainage scheme) of application P2017/1140 granted on 12/01/2018.

Easting: 288620 Northing: 206736

No observations

d. Application Number: P2019/0360

Applicant Name/Address:

Mrs Freda Gibbon, 1 Roberts Close, Glynneath, Neath SA11 5HR

Site Location:

1 Roberts Close, Glynneath, Neath SA11 5HR

Lawful Development, cert-prop:

Single storey side extension – certificate of lawful development proposed.

Easting: 287452 Northing: 206309

No observations

e. Application Number: P2019/0377

Applicant Name/Address:

Mr G Richards/Mr Robert Bowen, Robert Bowen Planning & Development Ltd, 7 Llys Sant Teilo, Llangyfelach, Swansea SA5 7HQ

Site Location:

Former Tourist Information Centre, Pontneathvaughan Road, Glynneath, Neath

Non-Material Amendment:

Non-Material amendment to planning application P2018/0860 relating to the in-filling of the front elevation of the storage/servery building with timber plus insertion of door and window.

Easting: 290058 Northing: 207589

No observations

11. Clerk's report on correspondence received.

- a. The Clerk reported that motions for the One Voice Wales AGM must be submitted by 20 June 2019.
- b. The Clerk reported that a response had been received from NPTCBC Highways in relation to the concerns raised in Addoldy Road about parking. The Clerk noted that the matter had been passed to the NPTCBC enforcement team and would be considered at a Highways consultation with NPT CBC Council Members later in the year.
- c. The Clerk reported that DR Cecil Jones & Son Ltd had requested a three-month extension to continue to provide pharmaceutical services at their current location. The Council noted no objection to this extension.
- d. The Clerk reported that there had been one Anti-Social Behaviour incident recorded in Glynneath for April 2019.
- e. The Clerk reported that Council had been successful in its bid to the Aberpergwm Community Benefit Fund to support the feasibility and set up project for the Street Market. Council resolved to accept the £3000 grant and to appoint Urban Foundry to carry out the work. Council noted as this a specialist service no other quotes were available. Council thanked the Clerk for his work on this project.

12. Report from Parks & Open Spaces/Projects Action Group Joint Meeting

Members reported that the development of a Management Plan had been discussed in addition to staff roles and responsibilities. The Mayor reported that it had been recommended that he and the Clerk lead on developing the Community Plan that would consider the development of the Welfare Park. Council resolved that a Management Plan be developed.

13. Report from Human Resources Committee

Members reported that staff performance policies had been discussed and would be considered in closed session. Council resolved that the Clerk would develop a "Road Map" for the review and development of staff related policies and procedures and would report back to a future Council.

14. Reports from Town Councillors

- a. Councillor Jennifer Roberts reported that the Harry Samuel Group had planted some flowers at the memorial in the Park. Council resolved that the Clerk write to thank them for their efforts.
- b. Councillor Richard Knoyle reported his concern about the build up of rubbish and waste related to Tesco in the lanes near the store. Council resolved that the Clerk write to Tesco in relation to the concerns.
- c. Councillor Janet Gregory reported how successful the action day in the Park had been on 4 May. She especially noted thanks to the volunteers from Glynneath AFC and that she had volunteered as an individual and not a Councillor. Councillor Gregory also noted that she had donated plants to the action day. Council resolved that the Clerk write to thank the volunteers involved.
- d. Councillor Gerry Reynolds reported concerns had been raised about the transport of woodchip on the Merthyr/Aberdare Road.
- e. Councillor Helen Williams reported concerns about the increased level of fly-tipping in the area and urged members of the public to report it. Councillor Williams also reported her concerns about the number of empty properties in the area. Council resolved that the Clerk would write to NPTCBC Planning and the Empty Property Officer to share and highlight these concerns.
- f. Councillor Tony Pritchard reported that a tree on the corner of Maes y Pergwm and Morfa Glas had been felled.
- g. The Mayor reported that the application deadline for the Selar Community Benefit fund was on Friday and that he had drafted a project to enhance the High Street and main road through the town with planters. Council resolved that the Clerk finalise the application and submit it.

15. Reports from County Councillors

Councillor Dr Del Morgan reported that a number of road safety measures were being put in place in the area.

16. Date, time, venue and agenda for next meeting.

The Ordinary Council Meeting will take place at 7pm on Tuesday 11th June 2019 at the Council Chambers, Bethania Community Centre.

17. Personnel issues and closed session items. Cllr John Evans left the meeting.

Councillors resolved to enter closed session to discuss strategic review and personnel matters in accordance with Town Council Standing Order number 1c and Public Bodies (Admission to Meetings) Act 1960. (The Act states that the public may be excluded from the meeting for the following business because it involves the likely disclosure of exempt information and the public interest not to disclose the information outweighs the public interest in disclosing it).

NOTE: "Closed Session Items" should not be discussed outside the Council's Closed Session for any reason.