



**Minutes of the Annual General Meeting of Glynneath Town Council
In the Council Chambers, Bethania Community Centre
7pm on Tuesday, 14th May 2019.**

Councillors present

Councillor Dr Del Morgan
Councillor Janet Gregory
Councillor Carolyn Edwards
Councillor John Evans
Councillor Lowri Francis
Councillor Richard Knoyle
Councillor Simon Knoyle
Councillor Shane McMEnamin
Councillor Marion Morgan
Councillor Gerry Reynolds
Councillor Jennifer Roberts
Councillor Helen Williams

Council employees present

Clerk to the Council Stuart Hemsley-Rice

1. Apologies for absence.
Councillor Haulwen Morgan.
2. Declarations of interest.
Councillor Del Morgan - County Borough Member and potential work with One Voice Wales.
Councillor Simon Knoyle - County Borough Member, Secretary to Glynneath RFC and Friends of Glynneath Library.
Councillor Carolyn Edwards - County Borough Member.
Councillor John Evans – Trustee of Glynneath Silver Band
Councillor Jennifer Roberts – Trustee of Glynneath Silver Band
3. Outgoing Mayors Announcements.
Cllr Dr Del Morgan thanked the Council and the community for their support during his mayoral year and wished good luck to the incoming Mayor. Cllr Dr Del Morgan reported that including the Mayor's allowance and fundraising activity there had been an income of £1988 and associated expenditure of £1518. The remaining balance is to be paid to the nominated charity the Wales Air Ambulance (£470) which the outgoing Mayor would make up to £500.
4. Nomination(s) and Appointment of Town Mayor.
Cllr Janet Gregory addressed Council with a personal statement; "Before we begin I would like to make a brief statement. Whilst I am not assuming or taking anything for granted, regarding nominations for Mayor or Deputy Mayor. I would like to remove my name from any possible nominations, due to personal reasons. However, if I may I would like to begin if I may the nominations by nominating Cllr Simon Knoyle". The nomination was seconded by Cllr Richard Knoyle and no further candidates were nominated. Cllr Simon Knoyle was appointed to the post of Mayor for 2019/20 unanimously.

5. The Signing of the Declaration of Office by the New Town Mayor.
Cllr Simon Knoyle made and signed the declaration in the presence of the Council's Proper Officer (Stuart Hemsley-Rice) and the Council.
6. Nomination(s) & Appointment of Deputy Town Mayor.
Cllr Helen Williams was proposed by Cllr Janet Gregory and seconded by Cllr Tony Pritchard. There were no further nominations and Cllr Helen Williams was appointed to the role of Deputy Town Mayor for 2019/20 unanimously.
7. Committees of Council and Role of Chairs for Committees.
Council resolved to confirm the existing list of Committees, with the view to the structure being reviewed further in the coming months. Council further resolved that to assist with the co-ordination of the committees Chairs would be appointed to would act as the co-ordinators and that at the Committees first meeting of the municipal year the terms of reference would be considered further.
8. Appointment of Councillors to Town Council Committees.
The following Councillors were appointed:

Cemetery

Cllr. Del Morgan
Cllr. Helen Williams
Cllr. Tony Pritchard
Cllr. Jennifer Roberts
Cllr. Gerry Reynolds
Cllr. Simon Knoyle

Parks and Open Spaces

Cllr. Del Morgan
Cllr. Janet Gregory
Cllr. Lowri Francis
Cllr. John Evans
Cllr. Simon Knoyle
Cllr. Helen Williams

Finance and Audit

Cllr. Del Morgan
Cllr. Helen Williams
Cllr. Carolyn Edwards
Cllr. Richard Knoyle
Cllr. Haulwen Morgan
Cllr. Shane McMenemy

Project Action Group

Cllr. Del Morgan
Cllr. Lowri Francis
Cllr. Marion Morgan
Cllr. Simon Knoyle
Cllr. Helen Williams
Cllr. Jennifer Roberts

Human Resources

Cllr. Helen Williams
Cllr. Shane McMenemy
Cllr. Haulwen Morgan
Cllr. Richard Knoyle
Cllr. Gerry Reynolds

Town Hall/Community Centre

Cllr. Del Morgan
Cllr. Janet Gregory
Cllr. Carolyn Edwards
Cllr. Richard Knoyle
Cllr. Marion Morgan
Cllr. Gerry Reynolds

9. Appointment of Town Councillors to serve as the Council's Representatives on External Committees.
The following Councillors were appointed:

a) One Voice Wales Neath Area Committee/AGM Delegate

Cllr. Simon Knoyle
Cllr. Gerry Reynolds

b) Selar Community Benefit Fund Panel

Cllr. Carolyn Edwards
Cllr. Janet Gregory

c) School Governing Bodies

Cymnedd Primary School - Cllr. Gerry Reynolds
YGG Cwmnedd - Cllr. Helen Williams

d) Vale of Neath Practice Patient's Participation Group

Cllr. Janet Gregory
Cllr. Haulwen Morgan

e) 3G Pitch Management Committee

Cllr Dr Del Morgan

f) Aberpergwm Colliery Site Liaison Committee

Cllr. Janet Gregory
Cllr. Tony Pritchard

g) Glynneath Regeneration Steering Group

Cllr. Simon Knoyle
Cllr. Shane McMenamin

h) Glynneath Sports and Community Association

Cllr. Lowri Francis
Cllr. Dr Del Morgan

i) NPT/Town and Community Councils Liaison Group

Cllr. Simon Knoyle
Cllr. Janet Gregory

j) Maesgwyn Wind Farm Community Benefit Fund Panel

All Glynneath Town Councillors are members of the above panel.

10. Adoption of the Town Council's Standing Orders, Financial Regulations and Social Media Policy.
The Council resolved to re-adopt the Standing Orders, Financial Regulations and Social Media Policy. The Council further resolved to review the current provisions for public questions to ensure that they are in accordance with previous resolutions of Council.
11. Review of Complaints Procedures, procedures for handling requests under Freedom of Information Act 2000, Data Protection Act and GDPR 2018.
The Council reviewed the policies and procedures and resolved to carry out a further review in the next few months. The Council resolved to adopt any existing policies and where appropriate model policies as recommended by One Voice Wales where policy was required.
12. The Setting of the Mayor's Allowance 2019 -2020.
Council resolved to set the Mayor's allowance at £1500 for 2019-20. The Mayor reported that he would engage in fundraising activity throughout the year to donate to his nominated charity and local causes.
13. The Setting of the Councillors Senior Roles Allowance 2019-20.
In accordance with the requirements from the Independent Remuneration Panel for Wales, Council resolved to set one Senior Role Allowance of £500 (2019/20) for the role of Mayor due to the additional responsibilities entailed.
14. Review of Council's Asset Register and Items Insured.
The Council reviewed and noted the Council's Asset Register and resolved that a professional review of the valuations of the properties included would take place in the next few months. Council also noted and reviewed the insurance cover in place and the current process taking place to identify a insurer from June 2019 onwards.
15. Review of Council and Council Employees Membership of other bodies.
Council reviewed the memberships noting that the Council and its employees only had one current membership (One Voice Wales). Council resolved to continue the membership of One Voice Wales.
16. Calendar of Meetings 2019/20
Council noted and resolved to adopt the following calendar of ordinary meetings and Annual General Meeting for the municipal year 2019/20:

Tuesday 11 June 2019
Tuesday 9 July 2019
Tuesday 10 September 2019
Tuesday 8 October 2019
Tuesday 12 November 2019
Tuesday 10 December 2019
Tuesday 14 January 2020
Tuesday 11 February 2020
Tuesday 10 March 2020
Tuesday 14 April 2020
Tuesday 12 May 2020 (AGM)

