



**Minutes of the Extraordinary Meeting of Glynneath Town Council  
In the Bethania Community Centre, High Street, Glynneath  
6pm on Tuesday 1<sup>st</sup> October 2019.**

**Councillors present**

The Mayor, Councillor Simon Knogle  
Councillor Carolyn Edwards  
Councillor John Evans  
Councillor Shane McMenamin  
Councillor Haulwen Morgan  
Councillor Dr Del Morgan  
Councillor Gerry Reynolds  
Councillor Jennifer Roberts

**Council employees present**

Interim Clerk to the Council Stuart Hemsley-Rice

1. Presiding.  
The Mayor Councillor Simon Knogle.
2. Apologies for absence.  
Councillor Richard Knogle and Councillor Janet Gregory.
3. Declarations of interest.  
Councillor Del Morgan - County Borough Member and potential work with One Voice Wales.  
Councillor Simon Knogle - County Borough Member, Friends of Glynneath Library and Secretary to Glynneath RFC.  
Councillor Carolyn Edwards - County Borough Member.  
Councillor John Evans & Councillor Jennifer Roberts – Trustees of Glynneath Silver Band
4. To update members on financial situation  
The Deputy Mayor reported on the financial performance for Quarter 1 for 2019/20. The Deputy Mayor noted that the expenditure was broadly in line with the budget, but it was noted that expenditure in Quarter 2 and projected expenditure would exceed budget. Council noted that it would review the format of financial reports and how they are presented going forward. Council further noted that a VAT return for Quarter 2 would be required to be submitted by 7 November 2019.
5. Tree Survey carried out on Glynneath Welfare Park and next steps  
The Mayor reported that the Arb Team had carried out the tree survey and inspection on 7 & 8 September 2019. The report's findings noted some urgent works that were required. Council noted and resolved that three quotes would be required and sought for the subsequent identified works (which could be in the region of £3-4,000). Council further resolved to commission the Arb Team to carry out a further survey and inspection on the trees at Waungron Cemetery and that the cost of this would be covered by health and safety provisions/budget.
6. Further survey works to the Community Centre and next steps  
The Mayor noted and outlined the findings of the condition survey and recent further inspection works that had been undertaken, which identified costs in the region of £35,000-£40,000. Council resolved to tender the essential health and safety works required to make the structure safe and address issues in the public areas. Council further resolved that following the professional advice received about the status of the Chapel ceiling that the main Chapel would be out of bounds without a permit issued by Council; permitted access only being allowed to engaged contractors or similar. Council noted that the Mayor had not yet met with the Friends of Bethania. Council resolved that the main Chapel

would be padlocked and that a key safe would be purchased with a full list of key holders being drawn up by the incoming Clerk.

7. Co-opting Vacancies for two Councillors (one West and one East) in Glynneath  
Council resolved that the two positions would be advertised with a closing date of Friday 1 November 2019. Council noted and resolved that Councillor Gerry Reynolds would be added to the bank mandate and that former Councillor Marion Morgan would be removed. Council further noted that the two new staff members (Clerk and Assistant Clerk) would be added to the mandate following their appointments.
  
8. Update on the new Clerk and Assistant process  
Council noted and resolved that applications were due to close on 11 October, short-listing would occur 18 October AM, with interviews for the Clerk taking place on Friday 1 November and the confirmation meeting of Council taking place at 6.30pm that day. The Assistant Clerk interviews would take place on Tuesday 5 November.