

Private and Confidential
Volunteer Application Form
Good Neighbour Scheme

PERSONAL INFORMATION

Mr/Mrs/Miss/Ms

Surname:

Forenames:

Address:

Post Code:

Tel Home:

Work:

Occupation:

Full / Part-Time:

Email:

If you are under 18 years of age please tick here

(This information is used to ensure that we follow statutory guidelines when recruiting).

REFERENCES

Please provide contact details of 2 referees (over 18, not a family member and who have known you for more than year)

1. Name:

2. Name

Address:

Address

Post Code:

Post Code

Telephone:

Telephone:

Email:

Email:

Relationship to you:

Relationship to you:

Where did you learn about volunteering opportunities with Age Connects Neath Port Talbot?

Please tell us about any relevant experience including voluntary work, and any relevant qualifications, skills or training you have undertaken

Why would you like to become a volunteer?

Please tell us a bit about your hobbies or interests:

Availability

Please give details about your availability for volunteering

Car Drivers

Are you a Driver?

YES

NO

Will you be using your vehicle whilst Volunteering?

YES

NO

Do you have any health issues that could affect your volunteering role?

Have you any disabilities that will require specific facilities at work?

(The word disability includes people with obvious disability and those with invisible disabilities or persistent health issues.)

Have you been convicted of a criminal offence?		YES	NO
If Yes, Please give details on attached sheet			
Declaration & Signature			
<p>I confirm that the information given on this application is, to the best of my knowledge, true and complete. I understand that any false statement may be sufficient cause for rejection.</p> <p>I confirm that I am willing to go through a DBS check for this position.</p>			
Signature:		Date:	

EMPLOYMENT OF EX-OFFENDERS &
REHABILITATION OF OFFENDERS ACT

Please answer the following question:

Have you ever been convicted of a criminal offence?

Delete as applicable: YES / NO

Signed.....

Dated

If you have been convicted of a criminal offence, please enclose details in a sealed envelope with a stamped address envelope. This will be returned to you unopened in the event that you are not considered for appointment to the post.

Age Connects Neath Port Talbot is of the opinion that the above post is exempt from the Rehabilitation of Offenders Act and that applicants are required to declare any of the criminal convictions or cautions, spent or otherwise, that fall within the categories listed below. Age Connects Neath Port Talbot recognises that it has a duty to vulnerable older people to take account of offences that may have a direct bearing on a candidate's suitability for this post.

Age Connects Neath Port Talbot only requires of candidates details of spent convictions that fall within the following relevant categories:

- a) Offences of a sexual nature;
- b) Offences involving minors under the age of 18;
- c) Drug trafficking;
- d) Theft, burglary, fraud or similar offences which occurred within the previous 5 years and where the conviction is not yet spent under the terms of the Rehabilitation of Offenders Act;
- e) Offences which involve the use of threat or violence

All information supplied by candidates will be treated in strict confidence. Where a candidate has a conviction which falls within one of the above categories we reserve the right to make further enquiries before reaching a decision on her or his application.

All candidates will be entitled to expect confidentiality supplied at the time of the application about past convictions and any unauthorised disclosure of this information or related discrimination will be treated as a very serious matter by Age Connects management.

We are committed to an Equal Opportunities Policy and welcome applications from all people regardless of age, gender, race or disability.

**EQUAL OPPORTUNITIES MONITORING
SELF-CLASSIFICATION FORM**

This information is being gathered to monitor the operation of Age Connects Neath Port Talbot equal opportunities policies and for no other reason. The data will be treated with the utmost confidentiality. It will not be taken into account in assessing your application as it is removed before your form is seen by staff responsible for appointing.

GENDER: - Please tick appropriate box.

I am Male Female
My partner is Male Female Not Applicable

ETHNIC ORIGIN

How would you describe your ethnic origin? Ethnic origin refers to members of an ethnic group who share the same cultural background and identity. Please note the categories listed below are approved by the Commission for Racial Equality.

White European Black European Chinese
 Black Caribbean Indian Bangladeshi
 Black African Pakistani Any other group (please specify)

MARITAL STATUS: Please tick appropriate box.

I am Married Widowed Separated
 Single Divorced Living with Partner

DISABILITY Please tick appropriate box.

I am Registered disabled Disabled but not registered Not disabled

AGE: - Please tick appropriate box.

I am:

<input type="checkbox"/>	Under 18	<input type="checkbox"/>	18-24	<input type="checkbox"/>	25-34	<input type="checkbox"/>	25-34
<input type="checkbox"/>	35-44	<input type="checkbox"/>	45-54	<input type="checkbox"/>		<input type="checkbox"/>	55-64
<input type="checkbox"/>	65+	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

**PLEASE RETURN THE APPLICATION FORM TO:-
Private and Confidential
Good Neighbour Scheme Co-ordinator
Age Connects Neath Port Talbot
37 – 38 Alfred Street
Neath
SA11 1EH**