



Minutes of the Finance & Audit Committee
held on a remote basis in accordance with the provisions of
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
at 6.45pm on Tuesday 29th September 2020

Present: Committee Members – Cllrs C Edwards, D Morgan, M Powell, S McMenamin, H Morgan, R Knoyle, J Roberts

Clerk: Mrs A Thomas

The Mayor opened the meeting.

1. To appoint a Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr R Knoyle be the Chairperson for the Finance & Audit Committee 2020-2021.

Cllr R Knoyle chaired the meeting.

2. Apologies for absence

None.

3. Declarations of Interest

Cllr C Edwards	Personal, NPTCBC Member
Cllr D Morgan	Personal, NPTCBC Member
	Personal, Potential work with OVW
Cllr M Powell	Personal, Secretary Friends of Glynneath Town Hall
Cllr H Morgan	Personal, Secretary Friends of Glynneath Library
Cllr J Roberts	Personal, Trustee Glynneath Silver Valley Brass Band

4. To appoint a Deputy Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr S McMenamin be the Vice Chairperson for the Finance & Audit Committee 2020-2021.

5. To consider and approve item Terms of Reference

Members were provided with a draft Terms of Reference for the Committee.

Members were in agreement that the Terms of Reference reflected the intended remit and role of the Committee.

Resolved to recommend: To approve the draft Terms of Reference

6. To set the calendar of meetings 2020-2021

It was suggested that the committee meet usually quarterly, on the third Tuesday of the month. The following dates were provisionally agreed:

Tuesday 17th November 2020 at 6.30pm

Tuesday 16th March 2020 at 6.30pm

Members were reminded that meetings could also be called as hoc if the need arose and dates could be subject to change.

7. Clerk's Report

The Clerk advised that she had received some queries from the External Auditor, however these had mainly related to the year 18/19 not the year 19/20. The Clerk had provided the relevant information where possible. However, Members were reminded that the Clerk/RFO had previously refused to sign the Annual Return in relation to the year 18/19.

Members were advised that hopefully a report should be received from the External Auditor in the coming weeks but the Clerk would keep members updated.

The meeting concluded at 6.55pm