



Minutes of the Project Action Group
held on a remote basis in accordance with the provisions of
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
at 7.00pm on Tuesday 29th September 2020

Present: Committee Members – Cllrs S Knoyle, J Collins, H Morgan, D Morgan, J Roberts

Clerk: Mrs A Thomas

The Mayor opened the meeting.

1. To appoint a Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr S Knoyle be the Chairperson for the Project Action Group 2020-2021.

Cllr S Knoyle chaired the meeting.

2. Apologies for absence

Cllr J Gregory (Personal)

3. Declarations of Interest

Cllr S Knoyle	Personal, NPTCBC Member
	Personal, Secretary Glynneath RFC
Cllr D Morgan	Personal, NPTCBC Member
	Personal, Potential work with OVW
Cllr H Morgan	Personal, Secretary Friends of Glynneath Library
Cllr J Roberts	Personal, Trustee Glynneath Silver Valley Brass Band

4. To appoint a Deputy Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr J Collins be the Vice Chairperson for the Project Action Group 2020-2021.

5. To consider and approve item Terms of Reference

Members were provided with a draft Terms of Reference for the Committee.

The Clerk advised that she was unsure what Members considered the remit of the committee to be and asked for their thoughts on the draft Terms of Reference.

Members were in agreement with the remit of the committee as outlined in the terms. It was recognised that it should assist with the delivery of projects which don't fall under the remit of other committees.

Resolved to recommend: To approve the draft Terms of Reference

6. To set the calendar of meetings 2020-2021

Members agreed that one meeting should take place to discuss the projects under the community plan and if there was an opportunity to support them moving forward. The Clerk advised that she would circulate potential dates to members.

7. Clerk's Report

Nothing to report.

The meeting concluded at 7.05pm

DRAFT