



Minutes of the Town Hall & Community Centre Committee
held on a remote basis in accordance with the provisions of
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
at 7.30pm on Tuesday 29th September 2020

Present: Committee Members – Cllrs R Simons, C Edwards, J Evans, S Evans, J Collins

Clerk: Mrs A Thomas

The Mayor opened the meeting.

1. To appoint a Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr J Collins be the Chairperson for the Town Hall & Community Centre Committee 2020-2021.

Cllr J Collins chaired the meeting.

2. Apologies for absence

Cllr J Gregory (Personal)

3. Declarations of Interest

Cllr C Edwards	Personal, NPTCBC Member
Cllr S Evans	Personal, Treasurer Glynneath RFC
Cllr J Evans	Personal, Trustee of Glynneath Silver Band

4. To appoint a Deputy Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr C Edwards be the Vice Chairperson for the Town Hall & Community Centre Committee 2020-2021.

5. To consider and approve item Terms of Reference

Members were provided with a draft Terms of Reference for the Committee.

The Clerk suggested to include “To monitor the Town Hall & Community Centre budget and to make recommendations to Council as and when required in relation to expenditure in this area.”

Members were in agreement that the Terms of Reference reflected the intended remit and role of the Committee and to include above amendment.

Resolved to recommend: **To approve the draft Terms of Reference with amendment outlined above.**

6. To set the calendar of meetings 2020-2021

It was suggested that the committee meet on the second Thursday of the month. The following dates were provisionally agreed:

Thursday 12th November 2021 at 6.30pm

Thursday 14th January 2021 at 6.30pm

Thursday 11th March 2021 at 6.30pm

Members were reminded that meetings could also be called as hoc if the need arose and dates could be subject to change.

7. To nominate a key holder for the year 2020-2021

It was agreed that the following key holders be put in place:

Town Hall – Cllr J Evans

Community Centre – Cllr J Collins

8. Clerk's Report

Nothing to report.

The meeting concluded at 7.35pm