



Minutes of the Human Resources Committee
held on a remote basis in accordance with the provisions of
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
at 7.45pm on Tuesday 29th September 2020

Present: Committee Members – Cllrs G Reynolds, J Collins, S McMenemy, S Knole, R Knole

Clerk: Mrs A Thomas

The Mayor opened the meeting.

1. To appoint a Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr S Knole be the Chairperson for the Human Resources Committee 2020-2021.

Cllr S Knole chaired the meeting.

2. Apologies for absence

None.

3. Declarations of Interest

None.

4. To appoint a Deputy Chairperson for the year 2020-2021

It was proposed and seconded and agreed that Cllr S McMenemy be the Vice Chairperson for the Human Resources Committee 2020-2021.

5. To consider and approve item Terms of Reference

Members were provided with a draft Terms of Reference for the Committee.

Members were in agreement that the Terms of Reference reflected the intended remit and role of the Committee.

Resolved to recommend: To approve the draft Terms of Reference

6. **To set the calendar of meetings 2020-2021**

Members were advised that dates would be circulated and agreed as required.

Introduction of Standing Order 2(d)

By reason of the confidential nature of the business to be transacted members of the public shall be excluded from the meeting.

The meeting concluded at 9.20pm

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