



**Minutes of the Extraordinary Meeting of Glynneath Town Council  
held on a remote basis in accordance with the provisions of  
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.  
at 6.30pm on Tuesday 25<sup>th</sup> August 2020**

Councillors Present: Cllr S Knoyle (Mayor)

Cllr J Collins	Cllr J Roberts
Cllr R Simons	Cllr J Evans
Cllr M Powell	Cllr S Evans
Cllr G Reynolds	Cllr D Morgan

Clerk: Mrs A Thomas

**1. Presiding**

The Mayor, Cllr S Knoyle.

**2. To receive item apologies for absence**

Apologies were received from Cllrs C Edwards (personal), J Gregory (personal), H Morgan (personal), S McMenamin (personal).

Absent: Cllr R Knoyle

**3. To receive members declarations of interest in respect of the business to be transacted**

Cllr S Knoyle	Personal, NPTCBC Member
	Personal, Secretary Glynneath RFC
Cllr D Morgan	Personal, NPTCBC Member
	Personal, One Voice Wales – Potential Work
Cllr J Evans	Personal, Trustee Glynneath Silver Valley Brass Band
Cllr S Evans	Personal, Treasurer Glynneath RFC
Cllr J Roberts	Personal, Trustee Glynneath Silver Valley Brass Band

**4. To consider item Finance & Administration:**

**a) To consider item Cemetery Drive:**

**i) To confirm successful tender for improvement work**

Members were advised that a site meeting had taken place and the work confirmed with the contractor. As a result of the meeting, the price of original quote by the preferred tender had increased by £600.

Members were provided with a report which outlined the effect of the additional price on the original tender and also outlined this in comparison to all tenders originally received.

Following discussion

**Resolved: To agree to appoint Tenderer B at the sum of £24,021 to carry out the required works to the cemetery drive**

**ii) To consider and determine item funding for PWLB allocated in Town Council budget and confirmation of current funding available**

Members were provided a report which outlined how the cost of the cemetery driveway could be funded.

Members were reminded that the Council had been awarded a Minor Works Grant from NPTCBC at the sum of £10,000.

It was previously agreed that the Town Council should apply to the PWLB for 50% of the remaining cost for the works.

Members discussed how the project would be funded if the PWLB application was refused. Members agree that money could be used from reserves as long as it accepted that it would need to be replenished in 2021-2022.

Following discussion

**Resolved: To fund the cemetery drive as follows:**

<b>Funds vired from CC maintenance cemetery</b>	<b>£7010.50</b>
<b>PWLB (if successful)</b>	<b>£7010.50</b>
<b>Earmark money from general reserves (if PWLB unsuccessful)</b>	<b>£7010.50</b>

**5. To consider item correspondence – Memorial Bench Glynneath Cemetery**

Members were advised that there already several memorial benches located at the cemetery.

Members discussed the proposed bench and the material that it would be made from.

Following discussion

**Resolved: To agree to the memorial bench being placed at the cemetery subject to the Clerk liaising with the applicants to agree a suitable location and confirming the material/dimensions etc. of the bench.**

6. **To consider item Parks & Open Spaces:**

a) **To consider item cost to carry out required works in line with ROSPA Safety Inspections**

Members were advised that the overall budget for maintenance for Parks is £5,000.

The Clerk went through the items outlined and suggested that there were possible amendments that could be made to reduce the overall price of the work to c.£3000.

Members discussed the quotes obtained and recognised that work would need to be done to reduce the risks identified in the ROSPA safety reports.

Following discussion

**Resolved: The Clerk to work with Councillors to obtain best price and report back to a future meeting**

b) **To consider item quotes to repaint lines on Tennis Courts**

The Clerk apologised for the delay in bringing this item to Council. The Clerk outlined the remit of the quotes that had been obtained. Members were advised that further work to remove the existing lines would need to be undertaken depending on the standard that members wished to bring the courts up to.

Members discussed the timing of the works and noted that the end of the summer season was approaching and there would perhaps be little use of the courts professionally over the winter period.

Members noted that the budget for parks maintenance was limited. Members were asked to consider the budget for 2021-2022.

Following discussion

**Resolved: To obtain a full price for all necessary works and consider at a future meeting of Council**

c) **To consider item minutes of the Parks & Open Spaces Committee Meeting held on Monday 3<sup>rd</sup> August 2020**

**Resolved: To accept the minutes of the Parks & Open Spaces Committee Meeting held on Monday 3<sup>rd</sup> August 2020 as a true and accurate record**

**Resolved: To approve all the recommendations of the Parks & Open Spaces Committee Meeting held on Monday 3<sup>rd</sup> August 2020**

7. **To consider item planning applications:**

a) **P2020/0195**

**Resolved: No observations**

b) **P2020/0685**

**Resolved: No observations**

*The meeting concluded at 7.10pm*