

Glynneath Town Council - Cyngor Tref Glynnedd



The Clerk *summons* all Councillors to attend a meeting of Full Council at 6:30pm on Tuesday 13th July 2021

*The meeting will be held on a remote basis in accordance with the provisions of
The Local Government and Elections (Wales) Act 2021*

[Invitation to ZOOM meeting](#)

Meeting ID: 931 0432 7772

Dial from a phone:

Password: 840912

0208 080 6592

AGENDA

Clerk's Report

1. Presiding
2. To receive Apologies for absence
3. To receive Members' Declarations of Interest in respect of the business to be transacted
4. [Public Questions](#) (limited to 15 minutes – S/O 3e)
5. To receive Update on Central Ward vacancy
6. [Minutes of the Meeting held remotely on 24th June 2021](#)
 - a. Consider amendments to the Minutes
 - b. Confirm as a true and accurate record
 - c. Consider matters arising from the minutes
7. To consider Letters pertaining to Welfare Park Tennis Courts – *see Clerk's report*
8. To consider Provision of Community Skip – *see Clerk's report*
9. To consider Appointment of Complaints Review Panel – *see Clerk's report*
 - a. To agree Setting up of Complaints Review Panel
 - b. To agree Terms of Reference
 - c. To agree Membership of Complaints Review Panel
10. Matters pertaining to Finance & Administration
 - a. To receive YTD Financial Accounts as at 30th June 2021

- b. To approve Additional Signatory on Unity bank account – *see Clerk’s report*
 - c. To agree CET HR Department annual renewal – *see Clerk’s report*
 - d. To consider Applications for Concessionary Fees
 - i. [Women’s Institute](#)
 - e. To agree Policies
 - i. [Policy on Unacceptable Actions by Individuals](#)
 - ii. [Performance Improvement Policy and Procedure](#)
 - f. To approve Payment Schedule as presented
11. Matters pertaining to Staff Health & Safety
- a. To consider Provision of Body-worn cameras – *see Clerk’s report*
 - b. To consider Quotations for staff uniforms and protective clothing – *see Clerk’s report*
12. To receive Committee Chair reports
- a. Town Hall & Community Centre [JC]
 - b. Cemetery [SE]
 - c. Parks and Open Spaces [SM]
 - d. Projects – Welfare Transformation Project [SK]
13. To consider Planning Applications received since the last meeting
- a. [P2021/0518](#) – 41 Park Avenue, Glynneath
Single storey side/rear extension and alterations to fenestration in existing ground floor rear extension – lawful development certificate proposed
 - b. [P2021/0520](#) – 4 Min y Coed, Glynneath
Retention of raised decking and domestic outbuilding
 - c. [P2021/0546](#) – Land South of Heol y Glyn, Glynneath
Details to be agreed in association with condition 4, 8, 11, 17, 21, 24, 26, 27, 30, 31, 35, 36, 37 and 44 in relation to planning application P2020/0863 granted on 16/03/2021
 - d. [P2021/0574](#) – Sgwd Gwladys Lodge, Pontneathvaughan Road, Glynneath
Detached building for use as additional indoor seating in association with Sgwd Gwladys Lodge
 - e. [P2021/0652](#) – 53 Pontneathvaughan Road, Glynneath
Proposed rebuild and conversion of existing garage to home gymnasium with terrace above. Internal alterations and ground floor rear extension to kitchen
 - f. [P2021/0664](#) – The Welfare Hall, Maes y Parc, Glynneath
Details pursuant to the discharge of conditions 12, 20 and 26 of planning consent P2011/0486

14. To note item Planning Consents and Refusals since the last meeting – see Clerk's report
15. Date of next meeting: Tuesday, 10th August 2021

Introduction of Standing Order 3(d) – by reason of the confidential nature of the business to be transacted, members of the press and public shall be excluded

16. To consider Confidential Cemetery report and Clerk's recommendations – see Clerk's **CONFIDENTIAL** report

Conclusion of Standing Order 3(d)

17. Date of next meeting: Tuesday, 10th August 2021

J van Tonder

Town Clerk & RFO
Ms Joanna van Tonder
Date: 8th July 2021