



**Minutes of the Meeting of Glynneath Town Council**  
**held on a remote basis in accordance with the provisions of**  
**The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020**  
**at 6.30pm on Tuesday, 8<sup>th</sup> December 2020**

Present:	Cllr G Reynolds (Mayor)	
	Cllr S McMenamin	Cllr Simon Knoyle
	Cllr J Collins	Cllr J Roberts
	Cllr M Powell	Cllr D Morgan
	Cllr C Edwards	Cllr S Evans
Absent:	Cllr H Morgan	Cllr J Evans
	Cllr R Simons	
Clerk (acting):	Ms J van Tonder	

**1. Presiding: Cllr G Reynolds**

**2. Apologies for absence**

Apologies were received from Cllrs R Knoyle (illness) and J Gregory (personal).

**3. Declarations of Interest**

Cllr C Edwards	Personal, NPTCBC Member
Cllr S Knoyle	Personal, NPTCBC Member; Secretary to Glynneath RFC; Friends of Glynneath Library
Cllr D Morgan	Personal, NPTCBC Member; Potential work with OVW
Cllr S Evans	Personal, Treasurer to Glynneath RFC
Cllr J Roberts	Personal, Trustee of Glynneath Silver Band

**4. To receive item Clerk's report on Public Questions**

Members were advised that a question had been passed to the acting Clerk but, due to the confidential nature of the content, would be heard in closed session at the next meeting.

**5. Minutes of the meeting held remotely in closed session on 17<sup>th</sup> November 2020**

**a) Consider amendments to the minutes**

No amendments.

**b) Confirm as a true and accurate record**

**Resolved:** To confirm the minutes of the meeting held on 17<sup>th</sup> November 2020 as a true and accurate record.

**c) Consider matters arising from the minutes**

It was agreed to consider the matters arising in closed session at the end of the meeting.

**6. Minutes of the meeting held remotely on 24<sup>th</sup> November 2020**

**a) Consider amendments to the minutes**

No amendments.

**b) Confirm as a true and accurate record**

**Resolved:** To confirm the minutes of the meeting held on 24<sup>th</sup> November 2020 as a true and accurate record.

**c) Consider matters arising from the minutes**

Item 7(d) - The acting Clerk advised the grant provider had not yet been contacted to confirm the acceptability of the transfer of the grant to the Floral & Landscape Enhancements Group.

**7. Minutes of the Finance & Audit committee meeting held remotely on 25<sup>th</sup> November 2020**

**a) Consider amendments to the minutes**

No amendments.

**b) Confirm as a true and accurate record**

**Resolved:** To confirm the minutes of the Finance and Audit committee meeting held on 25<sup>th</sup> November 2020 as a true and accurate record.

**c) Consider matters arising from the minutes**

No matters arising.

**8. To consider and determine item quotations for provision of Community Skip**

Following the decision taken at the meeting of the Council on 24<sup>th</sup> November, members considered the three quotations sourced. The possibility of applying for grant funding for future community skips was suggested.

Members discussed the logistics of the event and it was agreed to schedule the skip for a Saturday in early January. SK and GR would supervise on the day.

**Action:** SK to liaise with acting Clerk to complete the necessary risk assessment and draft a suitable procedure to include eligibility, parameters for use and permitted waste.

**Resolved:** To accept the quotation in the amount of £600 (fixed fee) for a one-off provision of a 40 yard skip.

**9. To note for information correspondence Information Commissioner's Office – complaint eligible for formal consideration**

**Resolved:** To note correspondence from the Information Commissioner's Office informing the Council that a complaint made to the ICO in respect of a FOI response, had been deemed eligible for formal consideration.

**10. To consider item Finance and Administration**

**a) To approve item payment schedule as presented**

**Resolved:** To ratify the following payments made since the last meeting:

Chq 000121	A Morris	Christmas selection boxes	£360.00
Chq 000122	Griffiths Signs	Covid-19 signage	£180.00

**Resolved:** To approve the following payments:

Chq 000367	NPTCBC	Quarterly lease of play area	£75.00
Chq 000367	NPTCBC	Treatment of Japanese Knotweed at Welfare Park	£245.09
Chq 000367	NPTCBC	School Crossing Patrol – Apr – Sept 2020	£2,848.00
Chq 000368	Neath Vale Building Supplies	Various items for maintenance	£145.95
Chq 000369	Network Connections	Annual CCTV maintenance contract	£738.00
Chq 000370	Derwen	Skip hire – Cemetery & Welfare Park	£90.00

**b) To note correspondence Selar Community Benefit Fund application decision letter**

Members were advised that the Town Council, with regard to its recent application for funding towards the cost of Cemetery equipment, had been deemed ineligible on the following grounds:

- the Town Council had a statutory obligation to maintain the Cemetery and as such, the cost of equipment required to perform that function could not be met from the Fund, and
- the Council had an outstanding project completion record (PCR)

**Resolved:** To note correspondence and ensure PCR was completed and submitted as soon as possible.

**11. To consider item Planning Applications**

a) **P2020/0984 – 129 High Street, Glynneath**

**Resolved:** No objection.

b) **P2020/1056 – 68 High Street, Glynneath**

**Resolved:** To support.

**12. To confirm date, time and venue of next meeting**

Tuesday, 12 January 2021 at 6:30pm, to be held remotely.

*Introduction of Standing Order 2(d) – by reason of the confidential nature of the business to be transacted, members of the press and public shall be excluded*

**5c) Consider matters arising from the minutes of the meeting held in closed session on 17<sup>th</sup> November 2020**

The meeting concluded 7.20pm.