



Minutes of the Meeting of Glynneath Town Council
held on a remote basis in accordance with the provisions of
The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020
at 6.30pm on Tuesday, 9th February 2021

Present: Cllr G Reynolds (Mayor)
Cllr J Collins Cllr S McMenamin
Cllr C Edwards Cllr D Morgan
Cllr J Evans Cllr H Morgan
Cllr S Evans Cllr M Powell
Cllr R Knogle Cllr J Roberts
Cllr S Knogle Cllr R Simons

Guest speaker: Jo Hillier-Raikes (NPT Town Centre Manager, NPTCBC)

Clerk (acting) / RFO: Ms J van Tonder

1. Presiding: Cllr G Reynolds

2. Apologies for absence

Apologies for absence had been received from Cllr J Gregory (ill health).

3. Declarations of Interest

Cllr C Edwards	Personal, NPTCBC Member
Cllr S Knogle	Personal, NPTCBC Member; Secretary to Glynneath RFC; Friends of Glynneath Library
Cllr D Morgan	Personal, NPTCBC Member; Potential work with OVW
Cllr S Evans	Personal, Treasurer to Glynneath RFC
Cllr J Roberts	Personal, Trustee of Glynneath Silver Band
Cllr J Evans	Personal, Trustee of Glynneath Silver Band
Cllr H Morgan	Personal, Treasurer to Friends of Glynneath Library

4. Clerk's report on Public Questions

No public questions had been received.

5. Minutes of the Meeting held remotely on 12th January 2021

a) Consider amendments to the minutes

No amendments.

b) Confirm as a true and accurate record

Resolved: To confirm the minutes of the Meeting held on 12th January 2021 as a true and accurate record.

c) Consider matters arising from the minutes

No matters arising.

6. NPT Regeneration Proposal: Glynneath electrical provision

The Chair welcomed Jo Hillier-Raikes and invited her to address the meeting.

JH-R advised members that a small amount of funding had been made available via the *Valleys Taskforce Covid Recovery Grant*. As a way of improving the long-term sustainability of Glynneath and its Market, NPTCBC was proposing to utilise some of this funding to install an external electricity supply off the Town Hall.

Members noted a requirement of the funding was that it had to be drawn down by 31st March, hence the urgency for a decision to be made.

JH-R answered members' questions, confirming the Council would be responsible for the ongoing maintenance of the secure unit and supply.

It was proposed, seconded and

Resolved: To grant permission to NPTCBC to install the external electricity point at the Town Hall at no cost to the Council.

7. Matters pertaining to Finance and Administration

a) Grant request: Urdd Gobaith Cymru

Members discussed the letter of request for a contribution towards the cost of safeguarding future Eisteddfodau.

It was proposed, seconded and

Resolved: To ask Urdd Gobaith Cymru to provide evidence of local interest in order for the grant request to be considered.

b) Payment Schedule

Resolved: To ratify the following payments made since the last meeting:

ABC Printers	CHQ 000373	Printing of mayor's Christmas cards	£152.00
Tegfan Groundworks	CHQ 000374	Hire of community skip	£576.00
Society of Local Council Clerks	CHQ 000375	Recruitment advertisement	£246.00
Neath Vale Building Supplies	CHQ 000376	Various items for maintenance	£164.88
Atlas Groundworks	CHQ 000377	VAT portion of Cemetery Drive works	£4,804.20
Derwen	CHQ 000378	Skip hire – Cemetery and Welfare Park	£463.80
One Voice Wales	CHQ 000379	Training	£30.00
Menter / Serol Print	CHQ 000380	Printing of Welfare Park regeneration surveys	£360.00
			£6,796.88

Resolved: To approve the following payments:

Derwen	CHQ 000381	Skip hire – Cemetery and Welfare Park	£126.00
Neath Vale Building Supplies	CHQ 000382	Various items for maintenance – Welfare Park & Cemetery	£227.30
Celtic Mowers	CHQ 000383	Service and parts – Kubota	£842.91
Apogee	CHQ 000384	Printing charges 26/10/20 – 12/12/20	£383.99
Centregreat	CHQ 000385	Installation of Christmas lighting	£3,576.00
			£5,156.20

Members noted the three year Centregreat contract for the provision of Christmas lighting had now come to an end.

8. Matters pertaining to the Cemetery

a) Purchase of equipment: push mower and leaf blower

Members were advised the equipment available for use by the groundsmen was inadequate. The RFO confirmed there was £1,000 available in Cemetery maintenance / equipment budget. It was agreed an amount of £745 would be vired from the Parks and Open Spaces maintenance / equipment budget to cover the shortfall.

Resolved: To purchase an Estesia biomulch mower and Echo debris blower at a cost of £1,250 and £495 respectively.

b) Membership of British Register of Accredited Memorial Masons

SE advised members that the Council's policies and regulations in respect of the Cemetery were incomplete. Membership of BRAMM would afford the Council reassurance that the necessary standards were being upheld with regard to headstones and memorials within the Cemetery.

The Council thanked one of the town's residents for advice that had been given to members of the Cemetery Committee.

Resolved: To become a Burial Authority Member of BRAMM at no cost to the Council.

c) Membership of Institute of Cemetery and Crematorium Management

Resolved: To take up corporate membership of the ICCM at a cost of £95 per annum.

9. Matters pertaining to the Community Centre

a) Correspondence: Friends of Bethania

Members noted correspondence received from Friends of Bethania wherein FOB expressed a formal interest in the Bethania Chapel Community Centre and a desire to enter into dialogue

with the Council. It was also noted a copy of the FOB-commissioned Feasibility Report had been received by the Chair of the Town Hall & Community Centre Committee (TH&CCC).

Action: To circulate the Feasibility Report amongst members once it was confirmed the TH&CCC had the necessary permission to do so.

b) Update on status of Community Centre

Members were advised three valuations had been received for the building that would be discussed further at the upcoming TH&CCC meeting with a view to recommending a course of action to Full Council at the next meeting.

10. Planning Applications

a) **P2020/1073 – 16 High Street, Glynneath**

b) **P2021/0001 – 5 Lon Y Nant, Glynneath**

c) **P2020/1073 – 102 High Street, Glynneath**

d) **P2021/0001 – The Welfare Hall, Maes Y Parc, Glynneath**

All planning applications noted.

11. Planning consents & refusals since the last meeting

The following planning applications were decided since the last meeting:

P2021/0001	Single storey rear extension at 5 Lon Y Nant, Glynneath	Permission granted
P2020/1141	Non material amendment to P2020/0017 – retain door opening and change side window to door at 102 High Street, Glynneath	Permission granted
P2020/1073	Change of use of ground floor laundrette (sui generis) to a dog grooming parlour (sui generis) with offices/storage on first floor to be used in conjunction with dog grooming use at 16 High Street, Glynneath	Permission granted
P2020/1056	Subdivision of ground floor A3 unit to provide a retail unit (class A1), retention of a hot food take away (class A3) and increase ridge height with insertion of front and rear dormers to provide 4no. one bedroom units at 68 High Street, Glynneath	Permission granted
P2020/0983	Change of use of part of dwelling (class C3) to mixed use residential and florist (class C3/A1) at 22 Robert Street, Glynneath	Permission granted
P2020/0984	Change of use of land into garden curtilage and two storey side and rear extensions to dwelling at 129 High Street, Glynneath	Permission granted
P2020/0903	Part single / part two storey rear extensions and new landing window in first floor side elevation of main dwelling at 10 Park Avenue, Glynneath	Permission granted

P2020/0841	Change of use of vacant ground for the siting of a mobile catering trailer (class A3) to serve passing tourists hot and cold drinks and cold pre-packaged food at land adjacent to High Street, Pontneddfechan	Permission refused
------------	---	--------------------

12. Matters pertaining to Human Resources

a) Delegation of authority to HR Committee to appoint Clerk and negotiate terms and conditions

Motion to delegate authority to the HR Committee to appoint to fill the Clerk's vacancy following interviews:

It was proposed, seconded and, following a vote, **NOT CARRIED**.

Following a vote, it was

Resolved: that the appointment of the Clerk, and negotiation of the terms and conditions of such an appointment would be agreed by Full Council at a meeting to be called for the day after the scheduled interviews.

8:07pm – JE left the meeting.

Introduction of Standing Order 2(d) – by reason of the confidential nature of the business to be transacted, members of the press and public shall be excluded.

b) Shortlist of candidates to be considered for Clerk's vacancy

Cllr M Powell declared a personal interest in that one of the long-listed applicants was known to her.

Following discussion, it was proposed, seconded and

Resolved: To accept the HR Committee's recommended shortlist of four candidates.

8:45pm – 8:48pm – GR left the meeting (loss of connectivity); SM chaired in his absence

13. Public Question received 2nd December 2020

Members discussed the question that had been raised by a member of the public.

Conclusion of Standing Order 2(d)

14. Date of the next meeting: Tuesday, 9th March 2021

The meeting concluded 9.02pm.